

Dear ReBuilder Customer:

Here is the ReBuilder product(s) your doctor has prescribed. Please read and follow the instructions in this letter so we can process the purchase of this equipment through Medicare / Insurance.

Medicare and Insurance plans require two specific documents be signed by you, and returned to us for your file, in order for Medicare / Insurance to purchase the equipment for you.

SIGNED Documents Required (Two copies of each are included in this package.):

1. **“CONFIRMATION – PROOF OF DELIVERY OF ORDER and RECEIPT OF DOCUMENTS”** statement on the back side of your Packing Slip, acknowledging you have received the listed items and documents, **NOTE: Medicare / Insurance will only process the purchase of your ReBuilder once we receive this signed document.**

Front of Packing Slip: Titled **“PACKING SLIP”** on top right corner

- Your name, address, and phone number
- List of item(s) in the package
- Instructions in **RED** to **read and sign** the back

Back of the Packing Slip: Titled **“CONFIRMATION – PROOF OF DELIVERY OF ORDER and RECEIPT OF DOCUMENTS”**

- Instructions in **RED** to **Read, Sign, and Return**
- List of Documents included
- Signature and Date lines in **RED**

2. **“PRIVACY PRACTICES” document** (included in the package of documents) that states your privacy rights.

SIGN, DATE, and RETURN (in the included addressed, stamped envelope) **one (1) copy of each of the above documents.**

Please feel free to phone us with any questions. Regardless of the time of day, or day of the week, in the event you believe you are experiencing a medical emergency, please call 911.

Sincerely,

ReBuilder Medical Technologies, Inc.